

COLD ASHTON PARISH COUNCIL Confirmed Minutes Ordinary Parish Meeting – 11th November 2025.

I HEREBY GIVE NOTICE that an Ordinary Meeting of the above-named Parish Council will be held at COLD ASHTON PARISH HALL on Tuesday November 11th at 8.00pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted as set out below.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

Signed: Ian Smith (Clerk to PC)	
Date of Summons: 7 th November 2025	

The following business will be transacted.

Start of Meeting record at 8pm, Cold Ashton Parish Hall

1. To Receive Apologies for Absence and to Confirm Attendance.

Councillor	Attending	Apologies
Phil Wyatt	X	
Philip Bloomfield	X	
Monica Green	X	
Ken Purnell	X	
Nigel Trapp	X	

Others Present [record names]:

Marilyn Palmer (Boyd Valley SGC)
Ben Stokes (Boyd Valley SGC)
Darren Rowles (Pennsylvania resident)
Teresa Hawkins (Pennsylvania resident)
John Mathias (Pennsylvania resident)

2. To declare any conflict of interests with items on the agenda

No Declarations of conflict of interest

3. To confirm the minutes of the ordinary meeting of September 16th 2025.

Confirmed and signed by Phil Wyatt

4. To discuss matters arising:

1. To discuss the progress of access regulation order to be made to South Gloucestershire Council by the Parish Council

We discussed the final draft of this application. The Parish Council is keen to apply.

We discussed the implication of the SGC website suggesting a £5k contribution to the process would expedite the review of the project – but would not expedite whether it would be implemented.

ACTION: Ian Smith to submit the application

2. To discuss progress on Neighbourhood Plan for Cold Ashton Parish

Nigel Trapp presented progress on Neighbourhood Planning

Nigel looking to develop a questionnaire – but based on existing survey questionnaires

ACTION: Ian Smith to apply to South Gloucestershire Planning Authority to register our intention to set out a Cold Ashton Neighbourhood Plan

5. To discuss development control/development management applications.

1. Wisteria View re-application (P25/02499/F) – consultation ends
Wednesday 26th November

With residents we discussed this re-application

Residents are against proposed development – we discussed the nuisance cost of current operations of Wisteria – residents feel besieged over weekends when the Wisteria View business is operating. Residents outline their sense of the noise mitigation mechanisms currently in force and re-packaged in the application as ineffective.

We are presented with photographic evidence of bad neighbour party house behaviour from current operations.

High intensity short term lettings in the absence of on-site management of nuisance is inappropriate land use for this property in this location.

ACTION: the Parish Council will object to current application – on the grounds that there is no evidence that reduced capacity will be managed and such the application does not remedy the nuisance of the proposed use

2. P22/06132/F - Removal/demolition of existing ancillary mobile home and attached structure. Erection of detached incidental outbuilding, fencing, vehicular access gates and other associated works (part retrospective) (resubmission of P21/07481/F).

For information, Ian Smith outlined the current state of this application. There is no action required by the Parish Council.

6. To discuss costed transition plan to “.gov.uk” domain with email management.

We discussed this - Ian Smith presented a set of costs both for the implementation of the gov.uk domain as well as for the on-going maintenance of the website plus email accounts.

ACTION: Ian Smith to get quote from another contractor to compare with quote from current supplier

7. To discuss the findings of the Speed Consultation Plan for the A420 proposed by South Gloucestershire for stretch from Toghill Junction to Marshfield

For information, Ian Smith presented the key conclusions of the recent consultation on speed limits along A420 through the parish. We are happy to support a drop in the speed limit by 10mph but we also note that this is problematic in the absence of enforcement

8. To discuss list of works for South Gloucestershire Streetcare through Parish

We discuss this – councillors to think about what needs to be on the list – and to report to Ian Smith to compile list

9. To report on changes in consultation between South Gloucestershire and Town/Parish Councils after meeting with Hazel Everett - Community Engagement Officer – Area 2 Yate and Cotswold Edge

For information – Ian Smith outlines the conversation with Hazel Everett

10. To report on consultation for changes on how Town/Parish Councils will be funded through parish precepts

Discussed – the context is both in terms of limiting public spending but also in the context of South Gloucestershire becoming fully parished. This has led to “special expenses” relating to parishes to become part of the precept application rather than a special payment via South Gloucestershire Council Tax. Cold Ashton Parish has no special expenses and so this does not impact on the precept the Parish requires.

11. To approve payments against Budget for 2024/25 and 2025/26 (carried over from September meeting)

- Bank balances.
- List of items due for payment in the next 2 months

Cheque number	Invoice Number	Payee	Detail	Net value	Gross value (with VAT)
Cheque 100528	CA25-010	Ian Smith	Salary Q2 2025/26		£585.00

Proposed purchases:

- 1 lockable filing box for parish papers (£20.00)
- 2 a parish map (£70)

Payment for CA25-010 approved and signed

We do not need the parish map

There is not an established need for the lockable filing box

12. Reports and news from South Gloucestershire Council

Budget Consultations – South Gloucestershire need to balance the fact that costs are outstripping income – South Gloucestershire will prioritise actions that increase quality of life within the Authority Area

Eat Well – Stay Warm campaign

Community Awards - <https://sites.southglos.gov.uk/newsroom/chair/nominate-south-gloucestershires-community-heroes/> Deadline December 5th for nominations – Award Ceremony in January 2026

Local Planning – the South Gloucestershire Examination in Public will take place in Spring 2026.

13. Announcements and AOB (not covered elsewhere)

14. Next meeting: 8pm, Tuesday January 13th 2026 – Cold Ashton Parish Hall.

Thank you everyone

End of meeting recorded at 9:15pm

These minutes are an accurate record of our meeting:

SIGNED BY:		DATE:	
------------	--	-------	--