

COLD ASHTON PARISH COUNCIL Confirmed Minutes Parish Meeting – 15th July 2025.

I HEREBY GIVE NOTICE that an Ordinary Meeting of the above-named Parish Council will be held at COLD ASHTON PARISH HALL on Tuesday July 15th at 8.00pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted as set out below.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

Signed: Ian Smith (Clerk to PC)	
Date of Summons:	
5 th July 2025	

The following business will be transacted.

Start of Meeting record at 8:00 pm, Cold Ashton Parish Hall

1. To Receive Apologies for Absence and to Confirm Attendance.

Councillor	Attending	Apologies
Phil Wyatt	X	
Philip Bloomfield	X	
Monica Green	X	
Ken Purnell	X	
Nigel Trapp	X	

Others Present [record names]:

Adrian Runacres
Culum and Amanda McAlpine
Steve Reade
Marilyn Palmer
Ben Stokes

2. To declare any conflict of interests with items on the agenda

No declarations of interest from the Council

3. To confirm the minutes of the ordinary meeting of May 13th 2025.

Minutes are confirmed and signed by Phil Wyatt (Chair)

4. To confirm the minutes of the extraordinary meeting of June 2nd 2025.

The Certificate of Exemption was acknowledged as received on 16th June by BDO team
The communication with Mobile Mast operator

Minutes are confirmed and signed by Phil Wyatt (Chair)

5. To discuss the means of calming traffic through Cold Ashton village

Adrian Runacres set out a proposal for managing traffic calming through Cold Ashton Village (between the A46 and A420). We noted the basic issue of rat running at moment of congestion (morning and evening) as well as when the A46 has been closed for maintenance. Traffic noted as high in volume at these times and also travelling at high speeds. There have been two incidents (that we know of) of pets being killed by cars travelling through the village.

It is proposed to apply to South Gloucestershire [UA] Council to have the village lanes designated as “access only”. This would have the knock on effects if correctly implemented of taking the lanes out of Google Maps navigation inventory (and others). It could also give the means of the Police implementing both the “no access” and the speed limit. This might require some activism from parishioners (in collecting evidence).

Current arrangement unsafe for villagers. Also unsafe for walkers on Cotswold Way through the village. Arrangements are unsafe and inconsistent with the Quiet Lanes designation.

Action: Adrian Runacres, Nigel Trapp and Ian Smith agree to put together a draft application for an “access regulation order”. This is to be presented at the next meeting – so that we can secure the support of our South Gloucestershire Councillors (who gave initial support at this meeting).

6. To discuss progress on Neighbourhood Plan for Cold Ashton Parish

Nigel Trapp has taken on the role of putting together some ideas for a Neighbourhood Plan.

We discussed the purpose of such a plan – and whether one is needed at all

Steve Reade offered to help Nigel Trapp put one together.

A Neighbourhood Plan could encompass issues such as traffic management as well as housing.

ACTION: Ian Smith to re-send examples of neighbourhood planning to Nigel Trapp to help thinking about what a Neighbourhood Plan looks could look like

7. To discuss development control/development management applications.

Culum McAlpine was invited to outline the re-submission of the planning permission P25/01492/F. Council did not see any reason to object to new application

Council discussed P25/01351/PIP (Toghill Barn Farm) and saw no reason to object.

8. To discuss transition to “.gov.uk” domain with email management.

Ian Smith – has not had time to explore costings for this – but it was noted that this was something that the Council needed to do this financial year. Ian Smith to explore costings with current website providers.

9. To approve payments against Budget for 2024/25 and 2025/26

- Bank balances.
- List of items due for payment in the next 2 months

Cheque number	Invoice Number	Payee	Detail	Net value	Gross value (with VAT)
100521 (cancelled) 100523 (re-issued)	CA24-019	A Jay	Auditing services for 2024/25 cycle	£100	£100.00

Cheque number	Invoice Number	Payee	Detail	Net value	Gross value (with VAT)
100519 (cancelled) 100524 (re-issued)	CA25-003	ALCA/NALC	Subscription for support services	£79.22	£79.22
Cheque 100525	CA25-005	Ian Smith	Two pen drives (for back up)		£20.88
Cheque 100526	CA25-006	Ian Smith	Pin boards for Notice board		£55.96
Direct debit	CA25-007	Information Commissioner			£52.00
Direct debit	CA25-008	QTAC	Payroll services		£21.00
Cheque 100527	CA25-009	Ian Smith	Salary Q1 2025/26		£585.00

Cheques are signed by the two mandated signatory councillors.

Proposed purchases:

1 lockable filing box for parish papers (£20.00)
2 a parish map (£70)

ACTION: Ian Smith to look into purchase of the OS map – and to review digital access for the Neighbourhood Planning Group

10. Reports and news from South Gloucestershire Council

Ben Stokes sets out:

- Youth Safety Strategy
- Village Agent arrangements
- Gromit sculpture event to extend into South Gloucestershire this year
- Streetcare update
- New Bin Collection routines for South Gloucestershire

AOB – Adrian Runacres raised the issue of pot hold maintenance

11. Next ordinary meeting on Tuesday 16th September 2025 – 8pm – at Cold Ashton Parish Hall.

Thank you everyone

End of meeting recorded at 9:25 PM

These minutes are an accurate record of our meeting:

SIGNED BY:		DATE:	
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