

COLD ASHTON PARISH COUNCIL ANNUAL PARISH MEETING – Confirmed Minutes Wednesday 15th MAY 2024

I HEREBY GIVE NOTICE that the Annual Parish Meeting of the above-named Parish Council will be held at COLD ASHTON PARISH HALL on WEDNESDAY 15TH MAY 2024 at 8.00PM. All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted as set out below.

Signed: Brian Lovell (Clerk/RFO)

Meeting started 8.45pm

Councillors and Officers Present: Richard Shackell (Chair)/Phil Wyatt/Ken Purnell/Phil Bloomfield/Monica Green with Brian Lovell (retiring Clerk fro 2023/24) and Ian Smith (incoming Clerk for 2024/25).

No members of the public were present.

Meeting commenced at 8.50pm

1. Apologies:

Marilyn Palmer/Ben Stokes.

2. Read and confirm minutes of previous (Annual) meeting

Read and confirmed minutes from Monday 15th May 2023.
Minutes approved and signed

3. Elections

- a. Election of Chairman - Richard Shackell - Proposed by PW. Seconded by MG.
- b. Election of Vice Chairman - Phillip Wyatt - Proposed by PB. Seconded by MG.
- c. Parish Hall Representative – Philip Bloomfield - Proposed by RS. Seconded by MG.

4. Matters Arising:

None

5. Chairmans Report

- RS: Thanked all the Parish Councillors their work over the past year.
- RS also thanked BL for his work throughout the year.
- RS picked on the issue of the passing lay-bys on Parish lanes – where there is deepening dips – making it difficult for passing. It was also noted the changing routines for cutting verges might lead to problems on getting on to main roads

6. Clerks Report.

- a. Bank Balances - Current a/c - £7358.95. Deposit a/c - £4828.50
- b. The 2023-2024 annual financial figures were shown and explained to the council by BL. They were then approved and signed. (Proposed by MG, Seconded by KP.). The internal auditor has already signed and approved the accounts.
- c. The 'Certificate of Exemption' - AGAR 2023/2024 was signed. This will be sent to the external auditor by BL, BDO LLP with the 'Exercise of Public Rights' form and contact details.
- d. RS & BL then signed (1) Internally audited 'Annual Governance and Accountability Return'. (2) Receipts and Payments. (3) Supporting Statement Disclosure Requirements document. All for the year ending 31-03-2024.
- e. Items for payment
 - ALCA annual subscription - £74.32.
 - Cold Ashton Parish Hall annual subscription - £200.00.
 - Cold Ashton Parish Council insurance renewal - £419.67. (Gallagher)

7. A.O.B.

A short ceremony to mark the retirement of Brian Lovell as Clerk to the Cold Ashton Parish Council. The councillors all thanked Brian for all the work he has put in over the past decade to keep the Council working.

8. Close Meeting;- 9.30pm

Next Annual Parish Meeting expected on Wednesday May 14th 2025 (date to be confirmed)

These minutes are an accurate record of our meeting:

SIGNED BY:		DATE:	
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